

In preparation of the Enhancement 47 (E47) project implementation, the Third Party Liability (TPL) Carrier Master File (CMF) was loaded into CMS Net from which to select insurance and healthy families plans in the Insurance/Other Coverage screen during the November 2003 change cycle. This change allowed for users to select insurance and healthy families plans from the pick-list on an on-going basis. However, there were insurance entries in existence at the time of implementation. It was evaluated and the CMS Branch decided that State CMS staff would translate the existing insurance entries for active and pending cases to a selection from the TPL CMF. For entries that are unknown or not able to be translated, the appropriate county would be contacted. Please note that a translation of an existing insurance plan to a match on the TPL CMF does not indicate that the insurance or healthy families information is <u>CURRENT</u>. It is the user's responsibility to review the insurance other coverage screen for begin and termination dates and other pertinent information. During this translation effort, CMS staff will be entering a narrative in each patients record. The narrative will contain the name of the existing plan and the name and carrier code of the translated plan. A sample is below:

Narrative Date: 01/02/2004

General Topic: INSURANCE OTHER COVERAGE ENTRY

INS/OTHER COVG ENTRY/UPDATE:

FROM: THIS PLAN TO: THAT PLAN X999

UPDATE OTHER COVERAGE INFORMATION TO MATCH CARRIER MASTER FILE.

Thank you for your patience during this process. Please contact the CMS Net help desk if you have questions regarding this notice.